

**ELIGIBILITY REQUIREMENTS FOR A NON-RESTRICTED
FIREARMS IDENTIFICATION CARD (CLASS C)**

- 1. YOU MUST BE A CITIZEN OF THE UNITED STATES. ALIENS MAY APPLY FOR A FIREARMS PERMIT AT THE FIREARMS RECORDS BUREAU, DEPT. OF PUBLIC SAFETY. CALL (617) 660-4780 FOR AN APPLICATION WHICH WILL BE MAILED TO YOU. NOTE: THERE IS NO WALK-IN SERVICE AVAILABLE.**
- 2. YOU MUST SUBMIT PROOF OF U.S. CITIZENSHIP (A U.S. BIRTH CERTIFICATE OR VALID U.S. PASSPORT; IF YOU ARE A NATURALIZED CITIZEN, YOU MUST SUBMIT YOUR CERTIFICATE OF NATURALIZATION). WE WILL MAKE PHOTOCOPIES OF YOUR ORIGINAL DOCUMENTS.**
- 3. YOU MUST BE A LEGAL RESIDENT OF NEWTON OR OWN A BUSINESS IN NEWTON.**
- 4. YOU MUST BE AT LEAST 18 YEARS OLD. IF YOU ARE BETWEEN THE AGES OF 15 AND 18, YOU MUST SUBMIT A NOTARIZED LETTER FROM A PARENT OR GUARDIAN GRANTING PERMISSION.**
- 5. YOU MUST NOT HAVE AN OUTSTANDING WARRANT AGAINST YOU.**
- 6. YOU MUST NOT HAVE BEEN CONVICTED OF A FELONY OR DRUG VIOLATION WITHIN THE PAST FIVE YEARS. IF, FOR SUCH CONVICTION, YOU WERE CONFINED, SERVED PAROLE OR PROBATION, YOU MUST WAIT FIVE YEARS FROM THE LAST OCCURRING DATE BEFORE APPLYING FOR AN F.I.D. SEE BELOW* FOR PERMANENT DISQUALIFIERS.**
- 7. YOU MUST NOT HAVE BEEN CONVICTED OF A MISDEMEANOR PUNISHABLE BY MORE THAN TWO YEARS IMPRISONMENT WITHIN THE PAST FIVE YEARS. IF, FOR SUCH CONVICTION, YOU WERE CONFINED, SERVED PAROLE OR PROBATION, YOU MUST WAIT FIVE YEARS FROM THE LAST OCCURRING DATE BEFORE APPLYING FOR AN F.I.D. SEE BELOW* FOR PERMANENT DISQUALIFIERS.**
- 8. YOU MUST NOT BE THE SUBJECT OF A CURRENT RESTRAINING ORDER OR A SUSPENSION OR SURRENDER ORDER.**
- 10. IF YOU HAVE BEEN TREATED OR CONFINED FOR DRUG ADDICTION OR ALCOHOLISM, YOU MUST WAIT FIVE YEARS FROM THE DATE OF SUCH TREATMENT OR CONFINEMENT, AND YOU MUST SUBMIT AN AFFIDAVIT FROM A REGISTERED PHYSICIAN STATING THAT YOU HAVE BEEN CURED.**
- 11. IF YOU HAVE BEEN CONFINED TO A HOSPITAL OR INSTITUTION FOR MENTAL ILLNESS, YOU MUST SUBMIT AN AFFIDAVIT FROM A REGISTERED PHYSICIAN STATING THAT HE/SHE IS FAMILIAR WITH YOUR CONDITION AND THAT, IN HIS/HER OPINION, THERE IS NO REASON WHY YOU SHOULD NOT POSSESS A FIREARM, RIFLE OR SHOTGUN.**

***THE FOLLOWING CONVICTIONS ARE PERMANENT DISQUALIFIERS FOR AN F.I.D. CARD: A VIOLENT CRIME, TRAFFICKING IN DRUGS, TRAFFICKING IN FIREARMS.**

APPLICATION INFORMATION FOR A NON-RESTRICTED FIREARMS IDENTIFICATION CARD (CLASS C)

- 1) You must submit a \$100 non-refundable fee along with the application. Please have the exact amount in cash or a check made payable to "City of Newton."
Note: By statute [Massachusetts General Laws, Chap. 140, Section 131-i], there is no application fee for renewal applicants over 70 years of age.
- 2) If you are a new applicant, you must submit proof of U.S. Citizenship (a U.S. birth certificate or U.S. Passport; if you are a naturalized U.S. citizen, you must submit your naturalization certificate). We will make photocopies of your original documents.
- 3) If you have recently moved, and your Mass. Driver's License does not reflect the change of address, you must provide proof of residency, such as a utility bill or credit card statement addressed to you at your current address.
- 4) If you were not licensed on June 1, 1998, you are required to submit a certificate of completion from a state-approved basic firearms safety course along with your application.

As of 01/28/04, the Newton Police Department has been using the new **MIRCS (Massachusetts Instant Record Check System)** terminal for processing all firearms applications. This requires participation by you during the data entry process which includes scanning your right index fingerprint and your photograph into the system. (**Note: first time applicants must also have a complete set of fingerprints done at the time of application.**) This process takes from 20-30 minutes to complete. Because of the current time frame, you should call ahead to schedule an appointment (**Detective Bureau: 617-796-2104**). Walk-ins can be accommodated only if time is available; however, scheduled applicants will be given preference (if on time).

In order to expedite the process, please make sure your application is filled out completely – **yes, even if it is a renewal!** As of this date (03/07/05), we have had problems with the following incomplete information: a) If you are a naturalized citizen, you must provide the date, place and naturalization number; b) Refer to Page 3 for clarification on Question #10 (the question most frequently answered incorrectly).

This computerized system is unforgiving. If a mandatory field is left blank, the process cannot proceed until that field is completed. You will have to reschedule an appointment for a future date in order to complete your application.

The application procedure is expected to take approximately 30 days. If you are a renewal applicant, you must submit your application **prior to the expiration date on your FID in order for the 90-day grace period to be effective (enacted 09/13/04). If you submit your application after the expiration date, there is no grace period!**

Note: the FID cannot be issued until the fingerprint-supported background check has been completed by the State Police. Please telephone the Detective Bureau (617-796-2104) four weeks after you have submitted your application to determine its status. We will inform you at that time if your FID is ready to pick up. A PIN number will be issued at the time of pick up.

An application may be denied because of statutory disqualification.



City of Newton Police Department



TELEPHONE
(617) 796-2101
FAX # (617) 796-3679

John J. O'Brien
CHIEF OF POLICE

Office of the Chief of Police
HEADQUARTERS
1321 WASHINGTON STREET
NEWTON, MASSACHUSETTS 02465

Applications for License to Carry Firearms/ Firearms Identification Card

- ◆ Question #10- *Have you ever appeared in any court as a defendant for any criminal offense (excluding non-criminal traffic offenses)?* **NOTE:** Operating a motor vehicle without a license, Operating a motor vehicle after suspension/revocation, Operating an uninsured motor vehicle are all criminal offenses. Speeding, red light infractions, etc. are not.
- ◆ You must answer if you have ever appeared in any court as a defendant for any criminal offense. Any arrest must be specified. The disposition of the case does not matter. Even if the case was dismissed, continued without a finding, not guilty, etc. it must be documented. Failure to answer this question truthfully may result in denial, suspension or revocation. It may also result in criminal prosecution for failing to answer truthfully.
- ◆ You must document any appearance regardless of what you may have been advised to the contrary.
- ◆ Sealed cases must also be documented. We will be notified if a case was sealed. Juvenile appearances as a criminal defendant are required to be documented and are not exempt.
- ◆ Applications are signed under the penalties of perjury. Failure to answer truthfully is a criminal offense under Massachusetts General Law Chapter 140 section 129 and 131.

FIRST ACCREDITED CITY POLICE DEPARTMENT IN MASSACHUSETTS

